



100421-034

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

4 OCT 2021

DIVISION MEMORANDUM
No. 457 s. 2021

THIRD QUARTER VIRTUAL PROGRAM IMPLEMENTATION REVIEW (PIR)

To: OIC - Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Unit/Section
All Others Concerned

RECEIVED

1. In reference to DepEd Order No. 44 s. 2010 known as "Adoption of KRT 3: Quality Assurance and Accountability Framework" Institutionalization of the Quality Management System in DepEd, and DepEd Order No. 011, s. 2021 Guidelines on the Operationalization of the Program Management Information System, SDO Tayabas City strengthens PPAs monitoring and evaluation by conducting Third Quarter Division Program Implementation Review (PIR).
2. The objectives of the activity are:
 - a. provide an avenue to assess the end-year physical and fiscal accomplishments 2021 vis-à-vis targets as indicated in the School Annual Implementation Plan (AIP) and BE-LCP for effective and efficient delivery of services.
 - b. identify the facilitating factors, gaps, causes of gaps and possible solutions as a basis for the provision of technical assistance
 - c. set future directions for PPAs implementation reflected in the BE-LCP and AIP.
 - d. promote transparency in the implementation of PPAs.
3. The activity will be held on October 14-15, 2021 via google meet. Participants are School Heads, Assistant Principals and Select SDO Personnel.
4. School Heads are requested to review their Annual Implementation Plan (AIP) and accomplish template shared on the google drive <https://tinyurl.com/3rdqpir2021temp>.
5. Participants are requested to register on this link for confirmation of attendance <https://tinyurl.com/3qpir2021> on or before October 13, 2021.
6. Expenses are chargeable against local funds (Division/School MOOE) subject to the usual accounting and auditing rules and regulations.
7. Attached are Enclosure 1 Program Matrix, Enclosure 2 List of Participants and Schedule and Enclosure 3 Technical Working Group with Terms of Reference.



Brgy. Potoi, Tayabas City



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8. Immediate dissemination of this memorandum is desired.


GERLIE M. ILAGAN, CESO VI
Assistant Schools Division Superintendent
OIC - Office of Schools Division Superintendent

Encl.:
As stated

Reference:
DepEd Order No. 44 s. 2010
DepEd Order No. 011, s. 2021

To be indicated in the Perpetual Index under the following subjects:
Monitoring and Evaluation
Planning
Program Implementation Review

Enclosure 1

PROGRAM MATRIX
October 12-13, 2021

Day 1 – October 12, 2021

Time	Activities
8:30 – 8:45	Opening Program National Anthem AVP Prayer AVP Checking of Attendance SEPS HRTD Message SDS Rationale and Objectives SGOD - Chief
8:45 – 10:00	Group A – Presentation and Technical Assistance EFES, Domoit ES, FELES, Ipilan-Alitao ES
10:00 – 10:15	BREAK
10:15 – 12:00	Group A – Presentation and Technical Assistance Gibanga ES, Kalumpang ES, Poto ES, Malaoa/Calantas ES, Lalo ES,
12:00 – 1:00	LUNCH BREAK
1:00 – 3:00	Group A – Presentation and Technical Assistance TWCS I, TWCS II, TWCS III, TWCS IV
3:00 – 3:15	BREAK
3:15 – 4:45	Group A – Presentation and Technical Assistance Busal ES, Wakas ES, Katigan-Alupay ES, Ilasan ES
4:45 – 5:00	Closing Program

Day 2 October 13, 2021

Time	Activities
8:30 – 8:45	Opening Program National Anthem AVP Prayer AVP Checking of Attendance SEPS HRTD Message SDS Rationale and Objectives SGOD - Chief
8:45 – 10:00	Group B - Presentation and Technical Assistance East Palale ES, SPES, Lawigue ES, Alsam ES
10:00 – 10:15	BREAK
10:15 – 12:00	Group B - Presentation and Technical Assistance West Palale ES, Mate ES, North Palale ES, Pandakake ES, Masin ES
12:00 – 1:00	LUNCH BREAK
1:00 – 3:30	Group B - Presentation and Technical Assistance Lakawan ES, TECS, Valencia ES, Dapdap ES, Buenaventura ANHS
3:30 – 3:45	BREAK
3:45 – 4:45	Group B - Presentation and Technical Assistance RQINHS, West Palale NHS, LPIHS
4:45 – 5:00	Closing Program



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Enclosure 2

LIST OF PARTICIPANTS – GROUP A Day 1- October 12, 2021				
No.	Name	Sex	Position	Unit
1.	Antonio P. Faustino Jr	M	OIC - ASDS	OSDS
2.	Imelda C. Raymundo	F	CID - Chief	CID
3.	Edwin R. Rodriguez, Ed.D.	M	SGOD - Chief	SGOD
4.	Sancho Calatrava	M	EPS	CID
5.	Richelle Quintero	F	EPS	CID
6.	Conrado C. Gabarda	M	AO V	OSDS
7.	Agnes M. Luzadas	F	Accountant III	OSDS
8.	Maria Corazon A. Borbon	F	SEPS	SGOD
9.	Luzviminda E. Saldares	F	SEPS	SGOD
10.	Marife Lagar	F	PO III	SGOD
11.	Larvin O. Labrada	M	EHT I	Eugenio Francia ES
12.	Ingrid A. Palad	F	P-I	Domoit Elem School
13.	Girlye A. Abaricia	F	EHT II	F.E. Lopez ES
14.	Alona C. Crisanto	F	P-II	Gibanga Elem School
15.	Leonora L. De Rama	F	P-II	Ipilan-Alitao ES
16.	Waldymar E. Pasacsac	M	P-II	Kalumpang ES
17.	Cecilia R. Pingol	F	AP II	Potol Elem Sch
18.	Alita C. Rodriguez	F	OIC	Malao-a/Calantas ES
19.	Luz A. Pacaigue	F	EHT III	Lalo Elem School
20.	Adrian N. Naynes	M	TIC	Busal Elem School
21.	Ronan R. Ranillo	M	P-II	TWCS I
22.	Lea Cosico	F	EHT III	TWCS II
23.	Leah Clado	F	P-I	TWCS IV
24.	Dennis Labita	M	P-II	TWCS III
25.	Elpidia C. Palayan	F	P-II	Wakas Elem School
26.	Arlene D. Pagana	F	TIC	Katigan-Alupay ES
27.	Teresa Andaya	F	P-I	Ilasan Elem School
LIST OF PARTICIPANTS – GROUP B Day 2 - October 13, 2021				
1.	Antonio P. Faustino Jr	M	OIC - ASDS	OSDS
2.	Imelda C. Raymundo	F	CID - Chief	CID
3.	Edwin R. Rodriguez, Ed.D.	M	SGOD - Chief	SGOD
4.	Georgia P. Talabong	F	EPS	CID
5.	Mildred Galleno	F	EPS	CID
6.	Conrado C. Gabarda	M	AO V	OSDS
7.	Agnes M. Luzadas	F	Accountant III	OSDS
8.	Luzviminda E. Saldares	F	SEPS	SGOD
9.	Maria Corazon A. Borbon	F	SEPS	SGOD
10.	Marife Lagar	F	PO III	SGOD
11.	Corazon M. Oabel	F	P-I	East Palale ES
12.	Julieta M. Labita	F	EHT III	South Palale ES
13.	Rowena O. Sabiduria	F	P-I	Lawigue Elem Sch
14.	Babylyn Olandes	F	EHT III	Alsam Elem School
15.	Honesto P. Caagbay Jr.	M	P-I	West Palale ES
16.	Jeffrey G. Dimailig	M	TIC	Mate Elem School
17.	Wenefredo B. Baylongo	M	P-I	North Palale ES



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18.	Lorynel De Sagun	F	EHT III	Pandakake ES
19.	Natalia A. Andaya	F	EHT III	Lakawan Elem Sch
20.	Roderick O. Hugo	M	P-I	Masin Elem Sch
21.	Joy B. Go, Ph.D.	F	P-III	Tayabas East CS I
22.	Cherry G. Hugo	F	P-I	Dapdap Integrated School
23.	Aldwin Capistrano	M	EHT III	Valencia Elem Sch
24.	Evelyn R. Palambiano	F	P-I	West Palale NHS
25.	Michael M. Safred	M	HT III	RQINHS
26.	Mary Grace M. Cabili	F	P-I	Buenaventura Alandy NHS
27.	Dr. Gener C. Delos Reyes	M	P-IV	Luis Palad Integrated High School

Technical Working Committee (TWC)
October 12-13, 2021

Over-all Chairperson: Gerlie M. Ilagan, CESO VI
OIC - Schools Division Superintendent

Co- Chairpersons: Antonio P. Faustino Jr.
Assistant – Schools Division Superintendent
Dr. Edwin R. Rodriguez
CES – SGOD

Committee	Person/s In-charge	Terms of Reference
Program Preparation/ Completion Report	Maria Corazon A. Borbon	<ul style="list-style-type: none"> • Prepares Training Design and other Training Package requirements. • Coordinates with SEPS-HRTD on other activity requirements. • Prepares and submits activity completion report (ACR) to SEPS-HRTD.
Over-all L&D Management including (Logistics)	Luzviminda Saldares	<ul style="list-style-type: none"> • Manages the conduct of L&D. • Analyzes gathered data and information to come up with recommendations for endorsement to SGOD Chief. • Monitors L&D activities. • Assists the proponent in the preparation of documentary requirements including but not limited to PR.
QAME	Joan Kathleen Brizuela	<ul style="list-style-type: none"> • Quality Assure the Activity Designs an L&D Package • Prepares evaluation tool and conduct QATAME and gather feedback. • Analyzes harvested feedback and recommended solutions and forwards to concerned units/offices.
Medical/First Aid	N/A	<ul style="list-style-type: none"> • Ensures observance/compliance of health protocols including but not limited to conduct of Triage. • Administers first aid and health services during the event. • Ensure the provision of proper handling, storage and serving of foods and food packs' disposals.

Resource Speakers/Facilitators	Maria Corazon A. Borbon Marife R. Lagar	<ul style="list-style-type: none"> • Lead/s the discussion of topics. • Facilitate/s workshop. • Attend/s engages in the debriefing sessions.
Support Staff/s	Jayron Baer Frenalyne Tabernilla	<ul style="list-style-type: none"> • Take/s pictures from the opening until closing programs. • Ensure/s that registration meals and attendance sheets are properly and completely accomplished. • Assist/s the session facilitators/s • Manage/s unexpected system glitches.
Certificate	Jerome Javin	<ul style="list-style-type: none"> • Prepares Certificate of Participation and Appearance for the session speakers/facilitators, TWG members, and participants with complete attendance.
Moderator	Maria Corazon A. Borbon	<ul style="list-style-type: none"> • Coordinates with the Program Proponent regarding the contents and flow of the activity • Host the Opening Program Preliminaries to include the following: <ul style="list-style-type: none"> - Present Agenda outline - Discuss relevant session protocol. - Moderate Q&A sessions - Close out conference